

March 18, 2020

St. Johns Properties

5104 Pegasus Court Suite A

Frederick, MD 21704

To Whom It May Concern:

I am writing this letter to request a period of deferment of payment of rent at the St. John's property located at 681 Hollins Ferry Road South Glen Burnie, MD as a result of the impact of the COVID 19 virus pandemic. The COVID 19 pandemic has impacted the gathering of churches around the world, including i5 Church. As of this week, the governor has required that there be no gatherings of 50 or more, which is changing rapidly as the President has reduced gatherings to no more than ten people as of today for the foreseeable future. As a result, our church, which gathers typically for three services on Sunday mornings with over 2,000 people in attendance, will not be able to meet for a time that is yet to be determined. This interruption of our schedule also impacts our midweek gatherings at the church, which has typically several hundred people in the building Monday – Thursday.

As you may be aware, the church relies heavily on the faithful giving and contributions from our congregation to provide the income needed to pay for our rent and other financial responsibilities of the church. At the time of this writing, this national crisis is severely impacting our revenue. We have no idea how long this issue will last as it is an unprecedented world event with no playbook or prior experience with a crisis of this magnitude.

As a church we are taking intentional steps in terms of stewardship at this time, including this request for rent deferment, activating an immediate spending freeze, reviewing our budget to look for ways to conserve resources, and contacting local and federal government for assistance. We are working with national organizations to provide food and relief resources as we continue to serve those in need in our city as those needs have heightened during this crisis. We are taking steps to engage our congregation and their families during this time by offering online church services and ministry through our website, app, and social media. We are doing all that we can to provide spiritual support and encouragement for families in our congregation.

Although we are unsure of the totality of how much this pandemic will affect the operating budget of i5 Church, we are doing our due diligence to be as proactive as possible in finding solutions to lessen the financial impact as best we can. I would appreciate any assistance you can offer. Thank you for your consideration.

Sincerely,

*Jimmy Rollins*

Pastor Jimmy Rollins

